

# **UA PLUMBERS LOCAL 1**

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TEST 02 DEMO 02 TD 02

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Dear TEST 02 DEMO 02 TD 02

You are a few steps away from managing your profile and dues payment process. We have moved to our new portal.

We use **2 Two-Factor** Authentication (2FA): An authenticator app adds an extra layer of security to your accounts.

### How Authenticator Apps Work:

An authenticator app generates **one-time pass codes** consisting of **6-8 digits every 30 seconds**. These codes expire after 30 seconds, making them useless if intercepted. Unlike SMS-based codes, which can be vulnerable to hacking, authenticator apps provide a more robust solution. Once you set the authenticator account up the first time you will not have to do it again.

Please follow the steps below to login with your credentials provided below.

### Member Portal Multi Factor Authentication Process and Guideline for Installation :-

Download any authenticator app to your **iOS** or **Android** phone from **Play Store.** (*e.g. Google- authenticator or Microsoft authenticator*). Below are Authenticator Installation Guidance Details and Links to Download

1. Link to Download for Android use:

https://play.google.com/store/apps/details?id=com.google.android.apps.authenticator2&hl=en\_US

OR

https://play.google.com/store/apps/details?id=com.azure.authenticator&hl=en&gl=US

2. Link to Download for IOS use: [ios]

https://apps.apple.com/in/app/google-authenticator/id388497605

OR

https://apps.apple.com/in/app/microsoft-authenticator/id983156458

### How To Set Up Microsoft Authenticator Account

After Installation Follow the below Instructions (Follow the Images Red mark)

- a) Open the Authenticator App
- **b)** Select (+) option in the Upper Right Corner then choose other Account option for adding account.

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 c) After choosing other Account Point Your Camera at QR Code provided in the Portal (Web Login) or enter the Code Manually and Account Name (user choice) provided in the portal (For Android and IOS)



### How To Set Up Google Authenticator Account



After Installation Follow the below Instructions (Follow the Images Red mark)

- a) Open the Authenticator App
- b) Select (+) option in the Lower Right Corner for adding the account.



c) Then Scan the QR Code By pointing your camera to the Portal (Web Login) or enter the code Manually and Account Name (user choice) provided in the portal (Android and IOS Login)





# General Instructions How to Authenticate the Portal with Authenticator App

## For Android and IOS Use

**1.** If you are logging in for the first time to the portal, you need to set up an account in the authenticator app.



After putting the <u>Token</u> and <u>Username</u> and <u>Password</u> in the Portal page, members will be redirected to the next page, where they will get a QR code or a Text Code. Either they can scan the QR code with the phone by pointing the Camera or they can put the Text Code manually that is provided by the Authenticator App.



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- **3.** After adding the account in the authenticator app, members will get a **6-digit verification code**, which will be **changed every 30 seconds**. That code needs to be put in the required place in the portal page as marked in the given images.
- 4. If the member already registered their authenticator app with our system, from the next time they need to put the verification code only by accessing the already existing account of the member From the Authenticator app. They will not get the QR code or the Text anymore for the member portal. The user just have to use the auto generated code and Put it in the portal as briefed in the image below.



#### <u>Links</u>

- Login for Web: <u>https://kmr2019.kmrapplications.com/member-portal/</u>
- Login from Android, need to download the app: https://play.google.com/store/apps/details?id=com.kmr.dues&hl=en&gl=US
- Login from iOS, need to download the app: <a href="https://apps.apple.com/us/app/kmr-union-dues-v2/id6472926993">https://apps.apple.com/us/app/kmr-union-dues-v2/id6472926993</a>
- Loss of the Authenticator App for the Authentication System: -Need to contact the Union office.

### Tutorial Video

• Android App Video:- (Press Ctrl + click to open the video in a new tab)

https://drive.google.com/file/d/1KxYRx1u73PnMfjKqpWo-PgJYJ5I9BWEj/view?usp=drive\_link

• IOS App Video:- (ios) (Press Ctrl + click to open the video in a new tab)

https://drive.google.com/file/d/1yA0uFCGDCK\_A88qBLT-dP\_vWAztO7\_R6/view?usp=drive\_link

## Login Details

- Login id: test 02d0202
- Temporary Password: kmr123
- Token: XT1

To activate your account, click on the below link or you can copy-paste this URL in your Browser: <u>https://kmr2019.kmrapplications.com/member-portal/</u>.

Kindly do **NOT** share your password with anyone. We request you to update your Temporary password after post login.

For any further assistance, please call our office: (718)-738-7500